

SIMONBURN PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 15th May 2013 in Simonburn Village Hall

Mrs V S Allgood opened the meeting at 6.45 pm.

Present

Mrs V Allgood (Chairman), Mr NA Ridley and Mr P Rowcroft
Also Councillor RM Gibson and Clerk R Macfarlane

Election of Chairman

Cllr Ridley proposed **Cllr VS Allgood** and this was seconded by Cllr P Rowcroft - all agreed. NB At this point Cllr Allgood took the Chair and signed the declaration of acceptance of office (LGA 1972 s83).

The Chairman welcomed all councillors and congratulated them on their success in the May elections. She also welcomed County Councillor Rupert Gibson to the meeting and congratulated him on his success in the recent election.

Apologies for absence

D Bulman, AW Langford and RA Hadley.

Declaration of Acceptance of Office

All elected members present completed the Declaration of Acceptance of Office (LGA 1972 s83) form and this was witnessed by the Proper Officer of the Council, the Clerk.

Declaration of Interest

None

Appointment of Officers

Chairman

- **Cllr VS Allgood** - proposed by NA Ridley and seconded by P Rowcroft

Vice Chairman

- **Cllr AW Langford** - proposed by VA Allgood and seconded by P Rowcroft

Evans Trust

- **Cllr VS Allgood** - proposed by NA Ridley and seconded by P Rowcroft

Village Hall

- **Cllr D Bulman** - proposed by P Rowcroft and seconded by NA Ridley

(NB Mid Tyne Community Trust Representative is no longer required)

Minutes

The minutes taken at the council meeting held on 13th March 2013, having been circulated and approved by the Council were signed by the Chairman.

Matters arising from last meeting

Parish Grass Mower

A new mower, Husqvarna RCTH 194 has been purchased from David Dixon Garden Supplies using a grant from Cllr Heslop's small scheme allowance grant fund. R Hadley will purchase a suitable lock for the garage. The Clerk was asked to thank Cllr Heslop on behalf of the Council and the Chairman will also follow this up with a personal letter of thanks.

Communications

Road Link Annual report, CAN News, Wark Bridge Newsletter (7), Love Northumberland Awards, Result of Elections, Non-Domestic Rate Bill,

Matters Discussed

Water Authority

Water Board employees had visited the village and were going to report back to a group meeting. One of the problems identified is that the old asbestos pipes snap at the joints when the land dries out. Fastflow will draw up a plan and consult those to be affected.

NDR Bill

The car park has a rateable value of £400 with a gross annual charge of £184.80. However with small business relief the amount due is nil.

HMRC PAYE RTI

This is now up and running and Simonburn Parish Council is registered as an employer..

Reports

Northumberland County Council Cllr RH Gibson stated that he was just "getting into things" and had undergone an induction process at County Hall.

Finances

Audit

The Audit Commission has confirmed BDO LLB as External Auditors from 2012-2013

Internal Audit

It was agreed to appoint Colin Earnshaw NNPA as Internal Auditor at an annual fee of £50

Assets

For Audit purposes the value of the Council's assets had to be restated and the assets register is now valued at £1,909.

Bank Statements

The latest statements were approved and signed. Balances at 1st March Deposit Account £1713.78 and Current Account £630.87

Income £90.79 vat, half precept plus half of NCC rebate £104.50 and NCC Members Local Improvement Schemes 2012/13 Grant aid of £2500

Clerk's Salary review

It was agreed to increase the Clerk's Salary by £100 per annum.

Approved Payments

Clerk's salary £210 (including £42 tax), Expenses £37.98 (£4.84 vat), Hire of Hall £10 (May), Insurance Zurich Municipal £243.80, NALC £46.84, David Dixon £2500 (£416.67 vat)

Date of next meeting Wednesday 11th September 2013, 6.30 in Simonburn Village Hall.